



# SCHOOL SPONSOR EXPECTATIONS 2011-2012



## No Place for Hate® School Coalition Sponsor (SCS) Expectations:

- Required to attend a meeting to become familiar with an overview of program paperwork, meet NPFH School Volunteer Liaison and ADL staff contact.
- Responsible for completing and submitting all NPFH program paperwork/forms in a timely manner.
- Assist ADL by submitting NPFH coalition activity updates, photos, press releases, and stories for ADL NPFH newsletter.
- Schedule NPFH coalition meetings.
- Coordinate and supervise NPFH coalition activities to insure that all NPFH activities conform to specified NPFH guidelines.
- Coordinate all logistics for NPFH training requirement (reserve room, permission slips, AV equipment, food, etc.)
- Communicate regularly with NPFH School Volunteer Liaison and ADL staff.
- Responsible for coordination of all logistics related to NPFH Designation Ceremony (date, time, location, invitation list, student assembly, press releases, etc.).